

Change a Exchange 2013 Mailbox Password

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Passwords for the Hosted Exchange 2013 platform are managed through the legacy Control Panel, and as they are not stored in plain-text they cannot be viewed - only reset.

Reset a Password

1. Log in to the Control Panel with your reseller account (<https://controlpanel.hostedservices.com>) and then log in as the relevant customer.

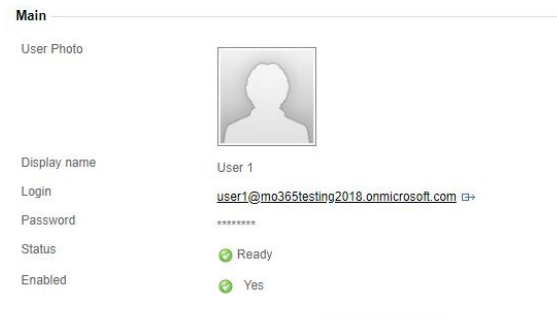


2. Navigate to the Users tab.

User 1 (ID= 9192347)



3. Click on the display name of the user that you wish to change.
4. From within the user management screen, select **Change Password**.



Assigned Services			
Service	Status	Subscription	Actions
Office 365	Ready	O365 Business Premium:1051427	Manage

5. Once you've chosen a password that [matches the requirements](#) or used the *generate feature*, click **submit**. This will apply instantly, and the new password will now be used for the user to log in with.