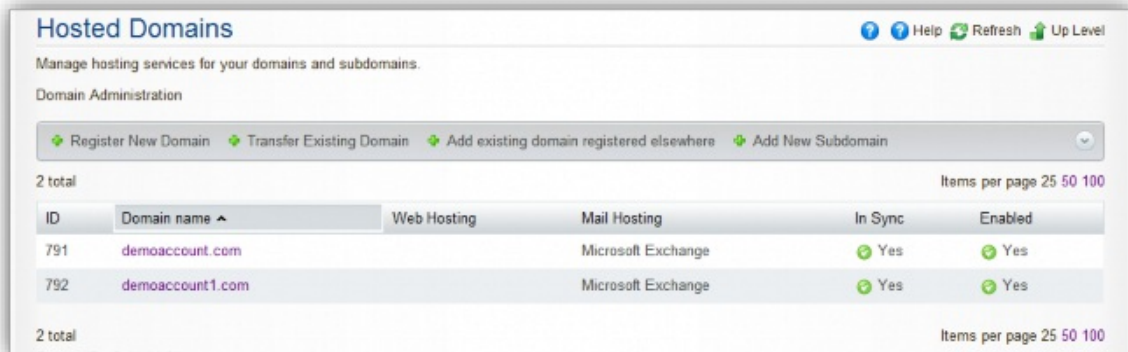


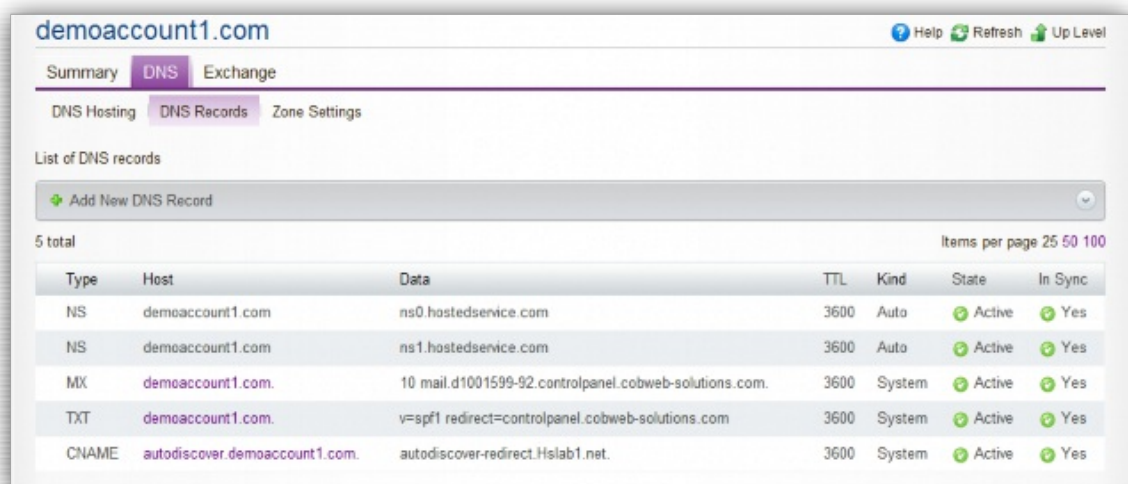
Adding DNS Records

Last Modified on 29/01/2020 3:04 pm GMT

1. Click on **Hosted Domains**.
2. Click on the Domain Name you wish to add/edit the DNS records for



3. Click on **DNS > DNS Records** in order to add/edit the DNS records for your selected domain. This option is only available for domains that have been previously registered through us using the Control Panel.
4. If you require additional DNS records for other services that you may have configured externally to our platform, click on the **Add New DNS Record** button.



5. From the drop down menu you have the option to create the following DNS records: A, CNAME, MX, TXT, SRV

The screenshot shows the 'demoaccount1.com' DNS management interface. At the top, there are tabs for 'Summary', 'DNS', and 'Exchange', with 'DNS' selected. Below the tabs are sub-tabs for 'DNS Hosting', 'DNS Records', and 'Zone Settings', with 'DNS Records' selected. The main section is titled 'DNS Record Type' and contains the text 'Select DNS record type'. Below this, there is a label 'DNS Record Type' and a dropdown menu currently showing 'A'.

6. Enter the relevant hosting details and click **Finish**.

The screenshot shows the 'DNS Record Properties' dialog box. It is titled 'Specify new A record properties'. The 'Domain' field contains 'www' followed by '.demoaccount1.com'. Below the domain field is a note: 'Enter "" or "" [prefix] to create A record for all subdomains'. The 'IP address' field contains '217.28.130.235'. The 'TTL' section has two radio buttons: 'Custom' (selected) and 'Default TTL'. Below the 'Custom' radio button is a text input field containing '3600' and the label 'Enter custom value'. At the bottom of the dialog are two buttons: 'Finish' and 'Cancel'.

7. When the State field has updated to **Active** and the In Sync field has updated to **Yes**, your DNS entries have successfully been configured.

Please note: These fields may take several minutes to update and propagate with your new DNS records. You can click on the Refresh link in order reload the page and check the current status.
